

M&A Entertainments – A4 Risk Assessment

M&A Entertainments - Risk Assessment (A4 Printable Version)

Activity / Task Assessed

Delivery, setup, operation, and pack-down of mobile entertainment services (disco, karaoke, lighting, sound equipment).

Location

Various venues including halls, clubs, pubs, private function rooms.

Assessment Date

29 /06 /2026

Assessor Name

Mike Allen

Hazard Identification & Control Measures

1. Slips, Trips & Falls

- **Risk:** Injury from cables, equipment cases, uneven floors, spilled drinks.
- **Persons at Risk:** Staff, customers, venue staff.
- **Existing Controls:**
 - Cables routed safely and taped down.
 - Equipment positioned to avoid walkways.
 - Clear signage for hazards.
- **Additional Controls Needed:**
 - Regular floor checks during events.
 - Use of cable ramps for high-traffic areas.
- **Residual Risk:** Low

2. Electrical Equipment & PAT Compliance

- **Risk:** Electric shock, burns, fire.
- **Persons at Risk:** Staff, customers.

- **Existing Controls:**
 - All equipment PAT tested.
 - Visual inspection before each event.
 - No overloaded sockets.
 - **Additional Controls Needed:**
 - Scheduled PAT testing every 12 months.
 - Immediate removal of damaged cables.
 - **Residual Risk:** Low
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3. Sound Levels & Hearing Damage

- **Risk:** Temporary or permanent hearing damage.
 - **Persons at Risk:** Staff, customers.
 - **Existing Controls:**
 - Volume monitored throughout event.
 - Speakers positioned away from audience.
 - **Additional Controls Needed:**
 - Provide ear protection for staff.
 - Limit peak volume during setup.
 - **Residual Risk:** Low
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4. Lighting Effects (Strobes, Lasers, Smoke)

- **Risk:** Photosensitive reactions, disorientation, minor burns from hot fixtures.
- **Persons at Risk:** Customers, staff.
- **Existing Controls:**
 - Warning signage for strobe use.
 - Safe mounting of lighting rigs.
 - No direct eye exposure from lasers.
- **Additional Controls Needed:**
 - Pre-event briefing with venue.
 - Avoid strobe use during children's events.

- **Residual Risk:** Low
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5. Crowd Behaviour & Aggression

- **Risk:** Physical harm, disorder, damage to equipment.
 - **Persons at Risk:** Staff, customers.
 - **Existing Controls:**
 - Clear behaviour expectations.
 - Staff trained in conflict avoidance.
 - Equipment barriers where needed.
 - **Additional Controls Needed:**
 - Security presence at high-risk venues.
 - Emergency contact procedure with venue.
 - **Residual Risk:** Low
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6. Manual Handling (Speakers, Stands, Cases)

- **Risk:** Back strain, dropped equipment, crush injuries.
 - **Persons at Risk:** Staff.
 - **Existing Controls:**
 - Manual handling training.
 - Use of trolleys and wheeled cases.
 - **Additional Controls Needed:**
 - Two-person lifts for heavy speakers.
 - **Residual Risk:** Low
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7. Fire Safety

- **Risk:** Burns, smoke inhalation, property damage.
- **Persons at Risk:** Everyone on site.
- **Existing Controls:**
 - Equipment kept clear of heat sources.
 - No blocked fire exits.

- Venue fire procedures followed.
 - **Additional Controls Needed:**
 - Staff refresher on evacuation routes.
 - **Residual Risk:** Low
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Overall Risk Rating

Low

Assessor Signature



Review Date

29/06/2026